Autopay Adjustment Request Form

Todays Date_____ Autopay Date_____

Client_____ Dates Gone_____

Trainer(s)_____ Number of Sessions Missed_____

Autopay Structure(please check your autopay structure)

30 Min STUDIO Sessions
- ○ 4-30min Studio Sessions.
- ○ 6-30min Studio Sessions.
- ○ 8-30min Studio Sessions.
- ○ 10-30min Studio Sessions.
- ○ 12-30min Studio Sessions

Micro-Group Classes
- O 4 Times/Month
- O 8 Times/Month
- O 12 Times/Month
- O Unlimited

50 Minute STUDIO Sessions
- ○ 4-50min Studio Sessions
- ○ 6-50min Studio Sessions
- ○ 8-50min Studio Sessions
- ○ 10-50min Studio Sessions
- ○ 12-50min Studio Sessions

30 Min AT-HOME Sessions
- ○ 4-30min At-Home Sessions
- ○ 6-30min At-Home Sessions
- ○ 8-30min At-Home Sessions
- ○ 10-30min At-Home Sessions
- ○ 12-30min At-Home Sessions

50 Minute AT-Home Sessions
- ○ 4-50min At-Home Sessions
- ○ 6-50min At-Home Sessions
- ○ 8-50min At-Home Sessions
- ○ 10-50min At-Home Sessions
- ○ 12-50min At-Home Sessions

Reason for request:
- ○ Vacation
- ○ Illness
- ○ Out of Town
- ○ Trainer is not available - Was client offered a substitute? Circle one: Yes / No
- ○ Other_____

Client Signature_____

Trainer Signature_____

Owner/Manager Signature_____